

List of documents required for an applicant for a residence permit

1. **valid passport** (valid for at least 6 months longer than the expiration of the requested visa) & **copy of passport**.
2. **correctly completed national visa application form** (please use a blue pen)
3. **2(two) colour photos 3x3,5 cm** – passport size, white background, doff paper (not glossy), good quality, recent, proportional face and no Photoshop editing
4. **visa processing fee** in cash. The fee is 33 EUR.
5. reservation of **flight ticket**
6. **travel insurance** valid in all Schengen countries for the whole of the trip, any expenses which might arise in connection with repatriation for medical reasons, urgency medical attention, emergency hospital treatment or death during the stay. The minimum coverage must be EUR 30 000
7. **Proof of purpose of intended stay:**
 - the **complete application including the supporting documentation** for the residence permit which is to be submitted in the Slovak Republic (documents must not be older than 90 days on the date of submitting the application in Foreign Police in Slovakia);
8. a document confirming the **proof of accommodation** in the Slovak Republic for the period of validity of the national visa; the proof of accommodation is not required if a relevant document on accommodation in the Slovak Republic, submitted as a part of the application for the residence permit, covers the whole period of validity of the national visa;
 - a) affidavit of the applicant's ownership of a property or
 - b) notarized lease contract (applicant has to be indicated as the tenant/one of tenants, both signatures – landlord and tenant have to be notarized) or
 - c) confirmation of the accommodation facility (dormitory, hostel, lodging house) on provision of accommodation or
 - d) notarized affidavit of the property owner(s) to provide the applicant accommodation.
9. documents indicating that the applicant possesses **sufficient means of subsistence** during his stay in the Slovak Republic (e.g. bank account statement confirming the financial means of 56 EUR per each day of stay); the separate document on the means of subsistence is not required if the relevant document, submitted as a part of the application for the residence permit, covers the whole period of validity of the national visa;

Further inquiry please email to : rahayu.marlina@mzv.sk (English and Indonesian) or emb.jakarta@mzv.sk (English and Slovak)