

- **What is the microgrant scheme?**

Microgrants are a flexible and effective form of development cooperation of the Slovak Republic. They are implemented through the network of Slovak embassies abroad. More information is available on the following link: <https://slovakaid.sk/en/microgrants/>.

- **Who is eligible to apply?**

Eligible applicants in the Republic of Serbia for small grants are non-governmental organizations, not-for-profit organizations, civic associations, local/municipal authorities, schools and healthcare institutions, registered in the Republic of Serbia.

- **What is the maximum requested amount?**

The maximum amount of the non-repayable financial contribution is 10 000 EUR per project.

- **What is the length of the project implementation?**

The expected length of the project implementation is from 6 to max. 12 months.

- **When does the project implementation start?**

The project implementation period starts immediately after the signing of the Small Grant Agreement

- **What are the eligible sectoral priorities/areas of intervention?**

The following sectoral priorities are eligible: Quality education, Good health, Good governance and civil society building, Food safety and agriculture and Infrastructure and sustainable use of natural resources. Cross-cutting themes Environment and climate change and Equal opportunities must be also integrated. Their consideration is being assessed through integration into projects and activities in each of the abovementioned priority sectors. More information can be found in the Call for Proposals and in the Small Grant Guidance for 2023.

- **What is the ratio of project instalments?**

The payment of the small grant is divided into two instalments. 70% of the small grant is paid to the final beneficiary after the signature of the small grant agreement. Final beneficiaries must have the remaining 30 % of the amount of the small grant available from their own/partner resources. The remaining balance payment - 30% of the small grant will be transferred to the final beneficiary after the completion of the project and after the submission of the Completion and Financial Reports accompanied by copies of respective invoices and receipts.

- **How will be transferred the instalments to the beneficiary?**

The Embassy of the Slovak Republic will pay both payments by bank transfer to the foreign currency account of the beneficiary.

- **What happens in case of change within the project implementation?**

In case of unforeseen problems (for example: risk that the implementation of the project is not to be concluded on time, or there are changes in the budget lines), the final beneficiary is obliged to inform the Slovak Embassy in written form and request a change (for example: project budget

changes or a project extension). Changes to the project budget and project scope/outcomes will not be accepted without prior approval.

• **What supporting documentations needs to be submitted to the Financial Report?**

The financial report includes a detailed description of every item from the approved budget lines accompanied by the respective invoices and original receipts for the work, goods and services used in completing the project. Furthermore, the financial report contains a statement from the bank or exchange office indicating the exchange rate, which the beneficiary used for changing the grant money to the local currency. The final beneficiary prepares the financial report for all budget lines (100% of the value of the project).

In case of further questions, please contact the Embassy of the Slovak Republic in Belgrade: emb.beograd@mzv.sk